

SCHOOL COMMITTEE
HULL PUBLIC SCHOOLS
HULL, MA 02045

SCHOOL COMMITTEE MINUTES
MONDAY, APRIL 11, 2007

SCHOOL COMMITTEE MEMBERS

James Canavan, Chair (absent)
Kevin Richardson, Vice Chair (present)
Catherine Bowes, Secretary (present)
Kristen Evans, Member (arrived at 7:20 p.m.)
Stephanie Peters, Member (present)

STAFF MEMBERS PRESENT

Paula Delaney, Superintendent
Mildred O'Callaghan, Assistant Superintendent
Maria Hortaridis, Director of Finance
David Twombly, Director of Operations
Maureen Robishaw, Secretary to the Superintendent
Margaret Ollerhead, Policy Coordinator

- 1.0 Call to Order
The meeting was called to order by Kevin Richardson at 7:10 p.m. at Hull High School Second Floor Exhibition Room, 180 Main Street with the Salute to the Flag.
- 2.0 Approval of Agenda
Motion: Catherine Bowes **Second:** Stephanie Peters
Moved to approve the School Committee agenda as presented.
Vote: 3-0-0
- 3.0 Input from Public on Agenda Items
None
- 4.0 Student Representative Report
Melissa Condo, Principal Advisory Committee Member, reported on the following items:
 - Students that went to El Salvador to work with Habitat for Humanities arrived home on April 9th
 - According to the students that just returned from El Salvador the trip was “awesome”
 - Junior college fair at the Boston Expo Center was on April 10th and April 11thHigh School Principal Jonathan Ford said that seventy students attended the college fair.
- 5.0 Hull Teacher Association Representative's Report
Deborah McCarthy, HTA President:
 - Congratulated Dr. Kathleen Tyrell on her appointment as Superintendent of Schools
 - Stated that even though the HTA took a public stance against the hiring process for the Superintendent, the HTA will work in partnership with Dr. Tyrell
 - Congratulated the soon to be announced Memorial Middle School Principal
 - Jacobs School staff thanked Dr. Delaney for having the opportunity to meet the three finalists for the Jacobs School Principal. Ms. McCarthy asked Dr. Delaney if there is a form or protocol for feedback from staff on the finalists. Dr. Delaney responded that she would be sending out an email or letter regarding input from Jacobs School staff and parents.

- Announced the next Health and Safety Committee meeting is scheduled for Tuesday, May 1st at 7:00 p.m. at the Jacobs School

Catherine Bowes asked Ms. McCarthy about information in the Hull Times regarding health concerns a parent had with the Jacobs School. Ms. McCarthy said that the parent was looking for an air quality test to be done at the Jacobs School. She told the parent to contact Dr. Tyrell regarding this issue. Ms. Bowes also asked Ms. McCarthy if she had seen the high school air quality test report. Ms. McCarthy responded that she had not seen the report.

6.0 Approval of Minutes

Motion: Kevin Richardson

Second: Catherine Bowes

Moved to approve the Monday, January 22, 2007 School Committee minutes as presented.

Vote: 3-0-0

Motion: Catherine Bowes

Second: Stephanie Peters

Moved to approve the Monday, January 29, 2007 Special School Committee minutes as presented.

Vote: 3-0-0

Motion: Catherine Bowes

Second: Stephanie Peters

Moved to approve the Monday, February 5, 2007 School Committee Budget Workshop minutes as presented.

Vote: 3-0-0

Motion: Stephanie Peters

Second: Catherine Bowes

Moved to approve the Monday, February 12, 2007 School Committee Executive Session minutes as presented.

Vote: 3-0-0

Motion: Catherine Bowes

Second: Stephanie Peters

Moved to approve the Monday, February 26, 2007 School Committee Executive Session minutes as presented.

Vote: 3-0-0

Motion: Kevin Richardson

Second: Catherine Bowes

Moved to approve the Saturday, March 3, 2007 School Committee Public Forum minutes as presented.

Vote: 3-0-0

Motion: Catherine Bowes

Second: Stephanie Peters

Moved to approve the Monday, March 5, 2007 Special School Committee meeting minutes as presented.

Vote: 3-0-0

Motion: Catherine Bowes

Second: Stephanie Peters

Moved to approve the Monday, February 5, 2007 School Committee Executive Session minutes as presented.

Vote: 3-0-0

Motion: Catherine Bowes

Second: Kevin Richardson

Moved to approve the Monday, March 26, 2007 School Committee meeting minutes with the following changes:

- Page four, first bullet under 7.6 – add the word *and* after the word hundred
- Page six, fourth paragraph – add the word *half* after the word one

Vote: 3-0-0

Motion: Kevin Richardson

Second: Stephanie Peters

Moved to approve the Monday, March 26, 2007 School Committee Executive Session minutes with the following change:

- Second paragraph, second sentence – change *Kevin Richardson* to **James Canavan**.

Vote: 3-0-0

Motion: Stephanie Peters

Second: Kevin Richardson

Moved to approve the Friday, March 30, 2007 School Committee Budget Subcommittee minutes as presented.

Vote: 3-0-0

7.0 Business Items – Superintendent

7.1 Appointment of Memorial Middle School Principal

Dr. Delaney said that all the interviews had been completed for the Memorial Middle School Principal. Twenty-nine applications had been received, four candidates were selected to be interviewed, but one candidate withdrew from the process.

Dr. Delaney announced that she was appointing Lynda Feeney as the new Memorial Middle School Principal. She read Lynda Feeney's credentials and stated that Ms. Feeney was the most qualified candidate for this position. As the Memorial School Assistant Principal, Ms. Feeney has shown a great amount of leadership. Among her many responsibilities she has handled discipline issues in that position. Dr. Delaney continued that she has worked with Lynda since last July and stated that Ms. Feeney has all the qualities as a school leader.

Lynda Feeney thanked Dr. Delaney and the Screening Committee for their time, effort and commitment that was put into the selection of the Memorial School Principal. It is a great honor and privilege to be appointed the next Principal of the Memorial Middle School. She looks forward to continuing to work with the staff to provide high quality education to the students of Memorial School.

Stephanie Peters noted she had received several emails from parents in favor of Lynda Feeney being appointed at the Memorial School Principal.

School Committee congratulated Lynda Feeney on her appointment as Memorial School Principal.

7.2 Air Quality at Hull High School

David Twombly stated that Corey Holmes, MA Department of Public Health visited all areas at Hull High School on January 29th to perform an air quality test. Most of the recommendation from this test involved testing and balancing of the HVAC system. Mr. Twombly said he has contacted AI3, the architects who are overseeing the punch list at the high school regarding this report. The high school HVAC subcontractor had submitted air balancing reports to AI3 a few times and each time AI3 has reviewed and rejected them. Most recently the air balancing report was submitted on March 6th and rejected. Mr. Twombly said he will be working with Jonathan Ford, High School Principal on this report in the next few weeks concentrating on removing the clutter from classrooms and cleaning the building a little bit better. This will involve working with staff, teachers and custodians. Mr. Ford and Mr. Twombly will also be working with the teachers to properly label and store science material.

Kevin Richardson and Catherine Bowes requested a copy of the high school air quality report be shared with the members of the School Building Committee.

Kristen Evans asked Mr. Twombly what recommendations from this report will be addressed during April vacation. Mr. Twombly responded that he will be working with the custodians on cleaning the building, scrubbing the bathrooms, and dusting all flat services in the classrooms.

Cathy Bowes asked if individual classroom uni-vents can be turned off by the classroom teacher. Mr. Twombly responded yes. Ms. Bowes noted that the air quality report recommended leaving the uni-vents on while the classrooms are occupied. She requested communicating this to teachers. Mr. Ford said he would send a memo to high school teachers and follow it up with a walk through the classrooms.

Stephanie Peters noted that a lot of the recommendations in the high school air quality report were the same as the recommendations in the Jacobs report. She requested that Mr. Twombly work on a system-wide procedure to be used in the classrooms. Mr. Twombly responded that he would work in concert with Dr. Delaney and school Principals to get that done.

Kevin Richardson inquired when Mr. Holmes from the Department of Public Health visited the Jacobs School. Mr. Twombly responded that Mr. Holmes was at the Jacobs School yesterday performing an air quality test. The report and recommendations will not be received for three/four weeks but Mr. Holmes did meet with Dr. Tyrell and Mr. Twombly after the testing. Dr. Tyrell said Mr. Holmes advised that the custodians wipe down all the flat surfaces in the four classrooms next to the construction site. She said she has informed the custodians to complete this task in the four classrooms. She said there was also one uni-vent not working properly and arrangements have been made to have it fixed. She noted that Mr. Holmes was very helpful.

Stephanie Peters asked if the school department could adopt the USDA document *Tools for Schools*. Mr. Twombly responded that we already have and are using that document.

HTA President Deborah McCarthy asked Mr. Twombly for the carbon dioxide classroom readings that were listed in the high school report. Mr. Twombly said he would send Ms. McCarthy a copy of the high school air quality report in the morning.

9.1 Jacobs School Condition Update

Mr. Twombly reported on the following areas regarding the Jacobs School construction:

- Dr. Tyrell and Mr. Twombly will be meeting with teachers to review the preliminary classrooms
- Drywall has been installed in the first and second floor
- The walls have been primed and one coat of paint put on the walls

Mr. Twombly recognized and thanked the highway department for delivering ten truckloads of loom to the high school courtyard.

7.3 New Music Organization

Dr. Delaney said that at the last Committee meeting Nancy Bowman requested permission to set up a new music organization. The Committee requested Dr. Delaney contact Town Counsel to find out if there are any restrictions the Committee should be aware of before a vote is taken on this new music organization. Dr. Delaney informed the Committee that Town Counsel said that because this is a “stand alone” organization similar to the Hull Boosters Club there is no problem in approving this organization.

Nancy Bowman stated that it will take a long time to get this organization up and running.

Motion: Kevin Richardson

Second: Stephanie Peters

Moved that School Committee offers support and backing to the new music organization.

Vote: 4-0-0

Kristen Evans requested Nancy Bowman come back to a School Committee meeting with an update when this organization is in place.

7.4 DECA International Development and Leadership Conference

Barbara Smith, High School Business Teacher, stated high school senior Lucas Dunn came in second in the DECA state competition. Mr. Dunn's presentation was a thirty page written report on the opening of *Johnny Cupcakes* new shop on Newbury Street in Boston. Ms. Smith requested approval for Lucas Dunn and herself to attend the DECA International Conference from April 27 through May 2, 2007 in Orlando, Florida.

Catherine Bowes requested that after the conference all DECA students who competed in competitions come to a School Committee meeting and share that experience with the community.

Motion: Kevin Richardson

Second: Kristen Evans

Moved to approve attendance for high school student Lucas Dunn and High School Business Teacher Barbara Smith at the DECA International Career Development Conference from April 27 through May 2, 2007 in Orlando Florida.

Vote: 4-0-0

7.5 Marine Studies Curriculum

Heather Hughes, Memorial School Science Teacher, said a Marine Environmental Studies Program has been a dream of hers for many years. She stated that this program would be a supplement to the Hull Schools curriculum incorporating the natural resources in Hull. She shared the following details of her project:

- The vision
- The mission
- Training for teachers
- Grade level activities
- L.M. Jacobs School
 - Kindergarten – Water, Water Everywhere
 - First grade – Fishing and Lobstering
 - Second grade – Marine Mammals
 - Third Grade – Shore Environments
 - Fourth Grade - Under the Sea
 - Fifth Grade – Endangered Species
- Memorial Middle School
 - Sixth Grade – Voyage of the Mimi –“shipwrecked” on a Boston Harbor Island
 - Seventh Grade – Marine Ecosystems
 - Eighth Grade – Physical Oceanography
- Hull High School (discussions have begun)
 - Freshmen – Biological Oceanography
 - Sophomores – Physical Oceanography
 - Juniors – Ship Building
 - Seniors – Community Service
- Program Facilities
 - Building
 - Boat

- The Big Picture
 - Reach Every Child
 - Larger Student Population
 - Field Trips
- The Plan
 - 2006-2007 – Marine Environmental Studies Curriculum K – 12
 - 2007-2008 – Marine Environmental Studies Grade Level Activity Books K – 5
 - 2008-2009 – Marine Environmental Studies Grade Level Activity Books 6 -8
 - 2009-2010 - Marine environmental Studies Grade Level Activity Books 9-12
- Program Development
- Science Curriculum Development Team
- Implementation

Ms. Hughes thanked everyone for their time and said she wanted to end her presentation with the following:

Nothing is impossible – some things just require more steps

Dr. Delaney asked Mr. Hughes if she would be interested in a donation of a boat. Ms. Hughes responded that she would be ecstatic with a donation.

Catherine Bowes asked Ms. Hughes if she had been in contact with the Weir River Estuary. Ms. Hughes responded that she has had contact with Judeth Van Hamm from the Weir River Estuary. Ms. Bowes also suggested contacting the lobstermen in town. Kristen Evans said that Peter Mahoney is in charge of that association.

School Committee thanked Heather Hughes for all her work on this project.

7.6 Other Issues

None

8.0 New Business

8.1 Acceptance of After School Enrichment Programs

Dr. Delaney stated that recently she was informed by the Town Accountant that according to MGL 71: Section 71E after school enrichment programs must be voted on and accepted by School Committee. She requested a motion to accept the Jacobs After School Programs for Enrichment and Recreation (JASPER) and Foreign Language Enrichment Extension (FLEX) and the Memorial After School Program (MAP).

Motion: Catherine Bowes

Second: Stephanie Peters

Moved to add and accept the JASPER program at the Jacobs School, the FLEX program at the Jacobs School, and the MAP program at the Memorial School as Community School Programs as requested by the Superintendent.

Vote: 4-0-0

Stephanie Peters said School Committee had received an email from Geri Calos about setting up a website to keep track of Hull alumni's. This could keep track of Hull graduates and also give them the opportunity to donate to different organizations in Hull. Kristen Evans noted that she had responded to this email suggesting that Ms. Calos meet with all the organizations in town to discuss this issue.

9.0 Old Business Items

After a discussion by School Committee regarding the Community Outreach Committee, it was decided to schedule the first meeting on Monday, May 14th at 6:00 p.m. in the High School Second Floor Exhibition Room before the regular meeting. Catherine Bowes requested Dr. Delaney inform the principals about this meeting.

Catherine Bowes requested that students who competed in DECA competitions and students that worked with Habitat for Humanity in El Salvador come to a School Committee meeting and make a presentation about their experiences. She requested Dr. Delaney send a formal invitation to both of these groups.

9.1 Jacobs School Condition

(see above for David Twombly's report)

Dr. Kathleen Tyrell, Interim Principal Jacobs School said that some floor tiles at the Jacobs School will be replaced.

9.2 Subcommittee Updates

- Building Committee

Kevin Richardson said that the next Building Committee meeting is scheduled for Thursday, May 12th.

- Budget Subcommittee

Stephanie Peters noted the Budget Subcommittee will meet on Friday, May 13th

- Athletic Subcommittee

None

- Negotiations Subcommittee

Kristen Evans stated the next HTA negotiations meeting will be on May 1st.

- Donaldina Gately Memorial Committee

Dr. Delaney said that Roger Tirrell is working on a portrait of Donaldina Gately.

10.0 School Committee Policy Issues

Motion: Stephanie Peters

Second: Kristen Evans

Moved to approve Policy IHA – Basic Instructional Program for third reading / adoption.

Vote: 4-0-0

Motion: Kevin Richardson

Second; Catherine Bowes

Moved to approve Policy JHA – Student Tardiness for second reading

Vote: 4-0-0

Motion: Kevin Richardson

Second: Stephanie Peters

Moved to approve the following policies for first reading:

Policy JFK Physical Restraint

- Change the number one (1) in the first paragraph to Superscript
- Tab bullet number five (5) on the first page, to be inline with the other bullets.

Policy JLF-R Student Welfare Regulations

Policy JLIA Supervision of Students

Policy JLIAA Teacher-Student Relations (Also: GBEBBA)

Stephanie Peters asked if parents sign a consent form when students go on field trips. Dr. Delaney responded yes

Policy JLIAB Staff-Student Relations (also GBEBBB)

Policy JLIB Student Dismissal Precautions

Policy JLIE	Student Automobile Use
Policy JMA	Student Awards
Policy JN	Student Volunteers for School and Community Service
Policy JO	Employment of Students
Policy JP	Student gifts and Solicitations (Also: GBEBC, KHA)
Policy JRD	Student Photographs

Kristen asked if parents sign a consent form for student photographs. Dr. Delaney answered yes.

Vote: 4-0-0

11.0. Approval of Warrants

Motion: Kristen Evans

Second: Stephanie Peters

Moved to approve the school warrants as presented.

Vote: 4-0-0

12.0 Correspondence to and Comments from School Committee Members

Dr. Delaney said that the high school program of studies will be presented at the next meeting for School Committee approval. There will be a very preliminary survey of what courses students are requesting but nothing will be final without the Committee approval.

Stephanie Peters stated she had received some correspondence from Memorial School parents requesting information on the math program. She requested that Memorial School Principal Andrew Stephens and Assistant Principal Lynda Feeney present a follow-up to the previous math presentation at a future Committee meeting. Catherine Bowes requested some feed back on the Impact Math program during that presentation.

Kristen Evans inquired about the surveys that were sent to parents of students who did not attend Hull Schools. Dr. Delaney said she had received sixty-five completed surveys back; she is starting to compile the responses, and will bring the information back to School Committee when it is compiled. She also noted that the surveys are separated into two groups: parents of students who have not attended Hull Schools vs. parents of students who have attended Hull and have transferred to another school system. A lot of comments from parents who never had students attend Hull Schools are pretty negative. There is a perception out there. People are making judgment without even having students in the Hull Schools. This is something that needs to be focused on. Kristen Evans requested that School Committee receive a copy of all the surveys. She said that this information needs to be discussed and focus groups should be set-up to look at the data.

13.0 Executive Session

14.0 Adjournment

Motion: Kevin Richardson

Second: Catherine Bowes

Moved to go into Executive Session at 8:20 p.m. for the purpose of discussing strategies for collective bargaining and Personnel Issues and not to return to Open Session.

Roll Call Vote: AYES: Catherine Bowes, Kristen Evans, Kevin Richardson and Stephanie Peters.